



Job Title: Provincial Technical Director & Head Coach

The St. John's Tennis Association (SJTA) and Tennis Newfoundland & Labrador (TNL) are recruiting a new Head Coaching Professional/Provincial Technical Director for an immediate placement at SJTA facilities in St. John's, Newfoundland. The SJTA operates two facilities in the city: Riverdale, a six court seasonal, outdoor facility and Green Belt, a seven court indoor, air dome, which also serves at the TNL Provincial High Performance Development Centre. In preparation for the 2025 St. John's Canada Summer Games, both sites are receiving significant upgrades. Riverdale received new lighting and court surfaces in 2023. A new dome and courts will be ready at Green Belt later this year. Green Belt will be the competition venue for the 2025 Canada Games Tennis Competition. This is an exciting opportunity to be at the front end of the transformation and renewal of Newfoundland & Labrador tennis.

Job Description:

As a Head Coach and Technical Director, your primary responsibility is to provide high-quality tennis instruction and coaching to club members of all ages and skill levels. You will be expected to create a welcoming and inclusive environment that fosters a love for the sport and encourages skill development and improvement. Your role involves organizing and conducting individual and group lessons, clinics, and drills, for both juniors and adults as well as coordinating and overseeing various tennis programs and events within the club and across the province. As the Provincial Coach there will be an emphasis on development of high performance players through programs and coaching at a Provincial, Regional and National level.

Key Responsibilities:

- **Provincial Coaching:** Develop a provincial coaching strategy from beginners to High Performance. Conduct clinics and workshops periodically throughout the province.
- **Tournament Coaching:** Responsibility of being the Provincial Coach at Atlantic and National Tournaments.
- **Canada Games:** Lead and design the provincial high performance program. Focusing on developing players for the Canada Games.
- **Tennis Instruction:** Provide personalized instruction to individuals and groups, focusing on technique, strategy, footwork, and overall skill development.
- **Lesson Planning:** Develop lesson plans tailored to the needs and goals of each student or group, incorporating a variety of drills, exercises, and activities to enhance learning and engagement. Prepare a curriculum of lesson plans for programs with progress reports for players.

- **Player Assessment:** Assess the skill level and strengths/weaknesses of players through observation and evaluation, and provide constructive feedback for improvement.
- **Program Development:** Collaborate with club management to design and implement tennis programs, including junior development programs, adult leagues, tournaments, and special events.
- **Coach Lead:** Oversee instructor level coaches to ensure proper execution of junior programs and player experience. Effectively schedule coaches for programs to correct skill level as well as player to coach ratios
- **Customer Service:** Provide exceptional customer service by addressing member inquiries, scheduling lessons, and accommodating special requests or preferences.
- **Continuing Education:** Stay current with developments in the sport of tennis, including teaching techniques, equipment innovations, and rule changes, by attending workshops, seminars, and training sessions.

Qualifications:

- Certified tennis teaching professional TPA Club Pro 2 or greater preferred
- Excellent interpersonal and communication skills, with the ability to effectively interact with individuals of all ages and skill levels.
- Proven experience in lesson planning, player development, and program coordination within a tennis club or similar setting.
- Passion for the sport of tennis and a genuine desire to help others improve their skills and enjoyment of the game.
- Strong organizational skills and attention to detail, with the ability to manage multiple tasks and priorities effectively.
- Flexibility to work evenings, weekends, and holidays as needed to accommodate the scheduling needs of programs and players.
- Knowledge of tennis equipment, apparel, and accessories, with the ability to provide recommendations and assistance to members.
- Some travel required
- CPR and First Aid certification (preferred).

Applications can be sent to Jess Norris at gm@sjta.ca.