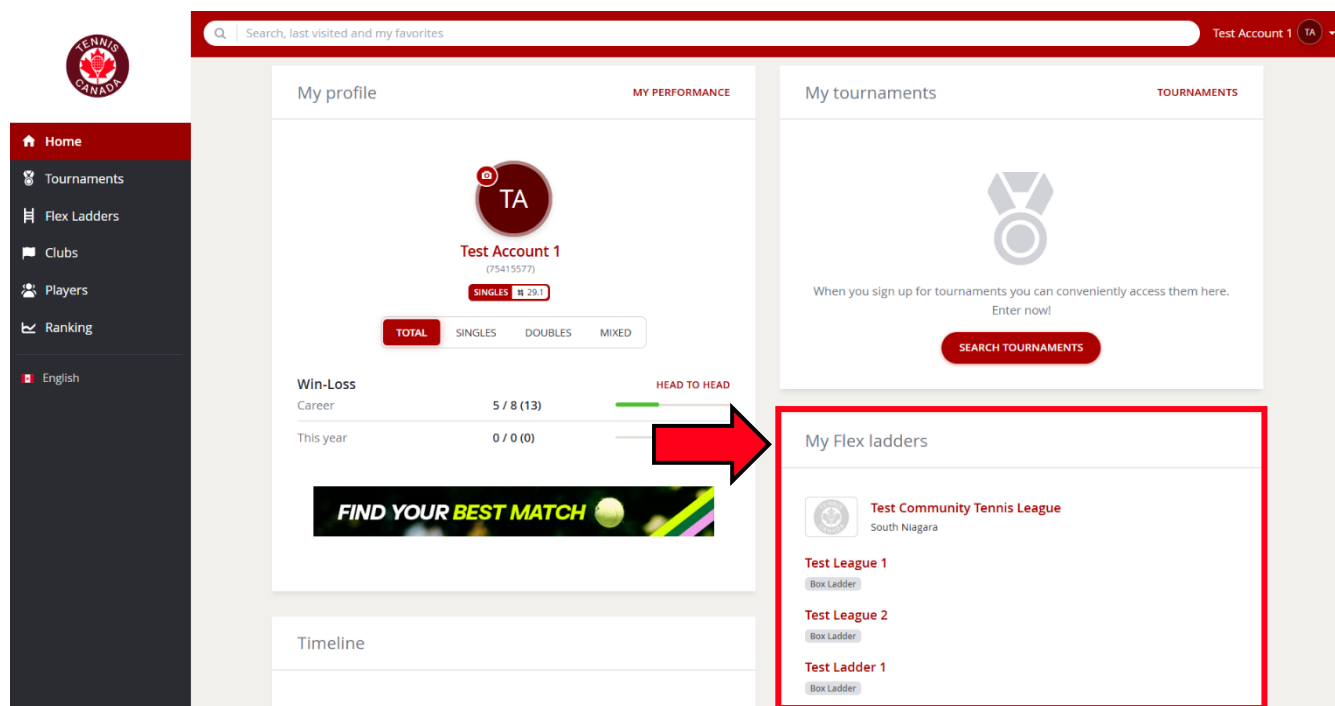


REPORTING A MATCH RESULT

1. Visit <https://tc.tournamentsoftware.com/> on your mobile phone or computer. Click “Log In/Sign Up” at the top right of the page and enter your account information to log in.



2. On your home page, scroll down to the “My Flex Ladders” section and click on the relevant league/ladder.



- On the league/ladder page, locate the match for which you have a score to enter in the “My upcoming matches” section.

The screenshot shows the 'Test Community Tennis League' interface. On the left is a dark sidebar with navigation links: Home, Tournaments, Flex Ladders (highlighted), Clubs, Players, Ranking, and English. The main content area has a red header with the league name and a 'MANAGE ENTRY' button. Below the header is a 'FIND YOUR BEST MATCH' banner. A dropdown menu shows 'Event: Test League 1 (Box Ladder)' and 'Stages: Session 18 (31 Mar to 15 May)'. The 'My upcoming matches' section is highlighted with a red box and a red arrow. It shows a match between 'Test Account 1' and 'Test Account 2' scheduled for '2026-04-21 11:37 AM'. To the right are sections for 'Organization' (South Niagara), 'Contact' (leagues@tenniscanada.com), and a 'Test' section.

- By default, the match date will be recorded as the date the score is entered into the system. If you are reporting a score on a later date than when the match was played, click the “Schedule” button and enter the correct match date and time, then click the “Save” button. Once the match date has been updated (if required), fill in the score fields and click the “Save” button again to submit the result.
 - By clicking on “Status,” you can mark the match as a walkover, retirement, or not played. Once the appropriate status has been selected (and a winner selected, if applicable), click the “Save” button.

This screenshot shows the match entry form with 'Player 1: Test Account 1' and 'Player 2: Test Account 2'. The 'Planned' date is '2024-11-05 4:21 PM'. The 'SCHEDULE' button is highlighted with a red arrow.

The 'Schedule match' dialog box is shown. It includes a calendar for April 2026 with the 21st selected. A time selector shows '11:30 AM'. There are 'CANCEL' and 'SAVE' buttons.

This screenshot shows the match entry form with the 'STATUS' dropdown menu highlighted by a red box and a red arrow. The dropdown is open, showing options: Walkover, Retired, and Not played. The 'SAVE' button is visible at the bottom right.

The 'Status' dropdown menu is shown with the following options:

- Walkover: The match has not started and at least one team cannot play.
- Retired: A player retired from a match in progress.
- Not played: Not played (and will not be played).

 The 'SAVE' button is highlighted at the bottom right.

Once a player has submitted a result, no further modifications can be made by players. If you need to request an amendment to a submitted result, please contact the League Organizer. Amendments can only be made while the Round is in progress, once the round is complete no further amendments can be made.