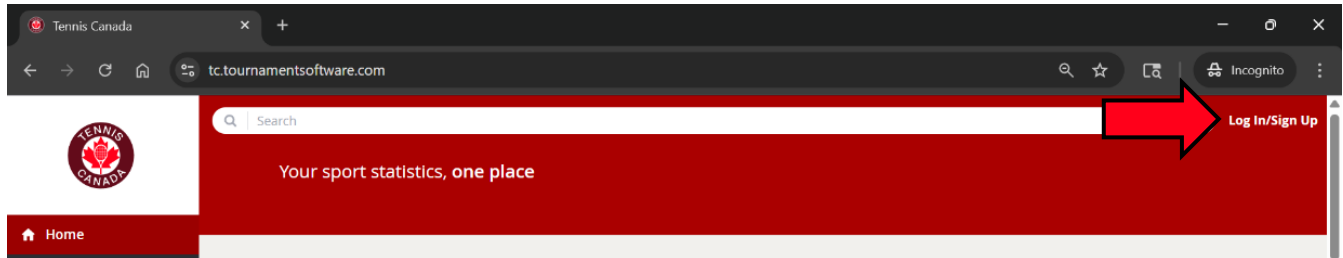
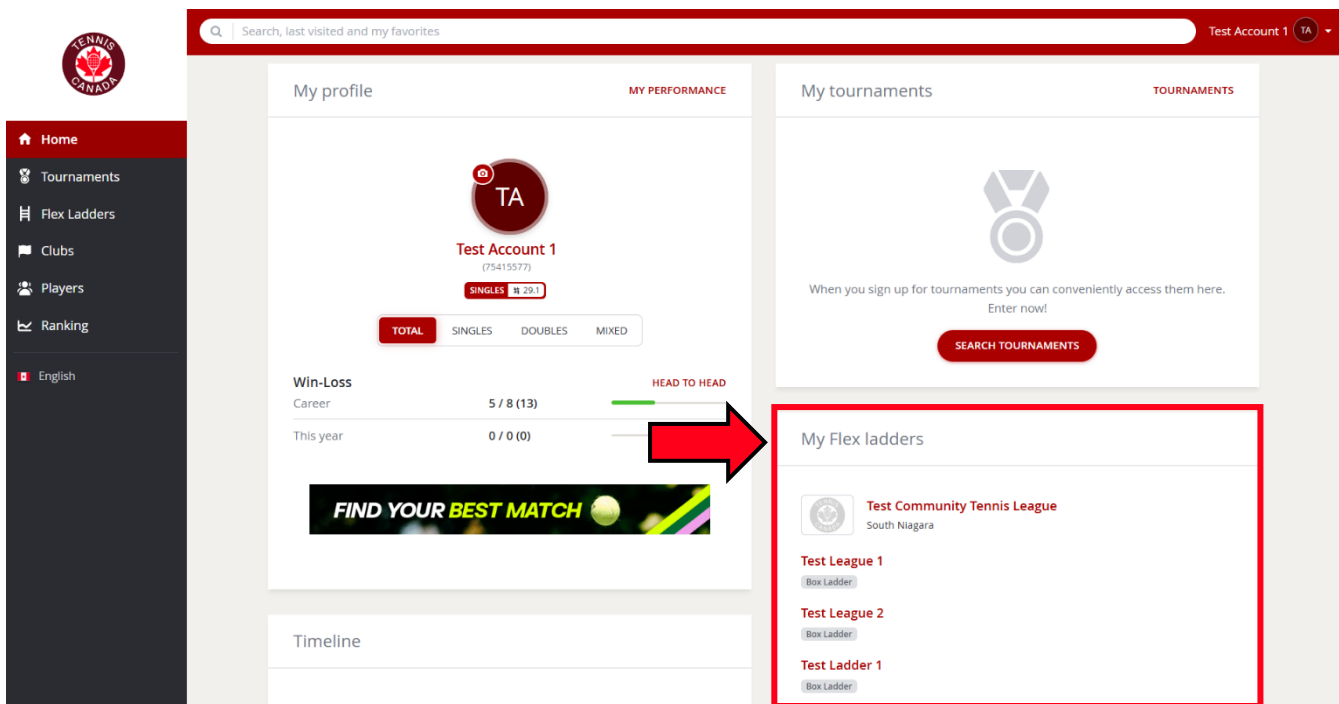


ENTERING NOTES ON A PLAYER PROFILE

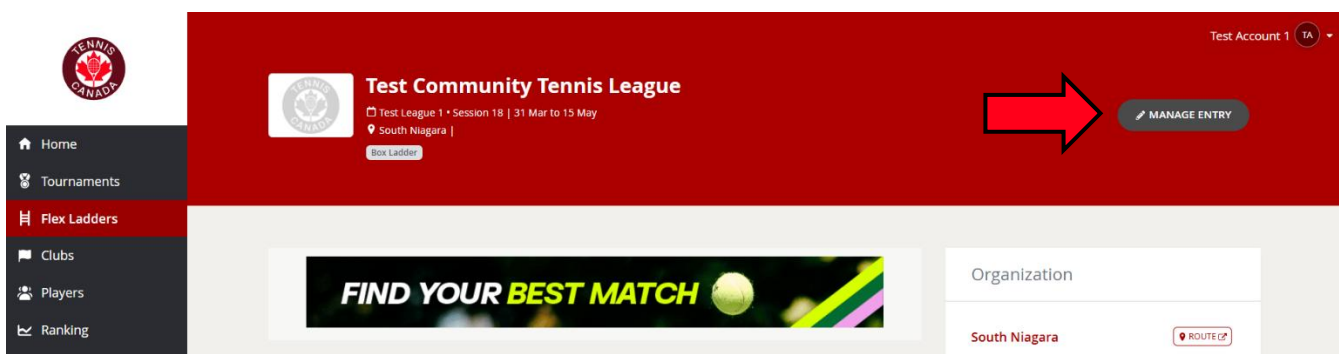
1. Visit <https://tc.tournamentsoftware.com/> on your mobile phone or computer. Click “Log In/Sign Up” at the top right of the page and enter your account information to log in.



2. On your home page, scroll down to the “My Flex Ladders” section and click on the relevant league/ladder.



3. On the league/ladder page, click on the “Manage Entry” button at the top-right of the league page.



4. On the entry page, scroll down to the “Remarks” section. Enter your preferences for scheduling matches within the field (ex. days, times, locations you are available to play). Click the “Save” button. Remarks can be adjusted at any time. These notes will only be visible to opponents in your league/ladder.

Test Community Tennis League

Remarks
Enter your preferences for scheduling matches here. This can be adjusted at any time. Please note that this is intended for players and that administrators do not read it.

250 character limit

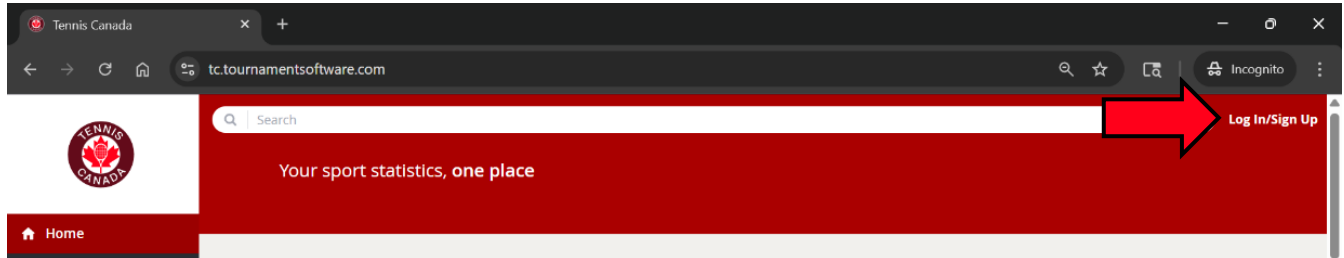
Terms & conditions

I agree that, when participating, my contact details will be visible for other players in my event so that they can contact me for practical reasons. ☐ NO

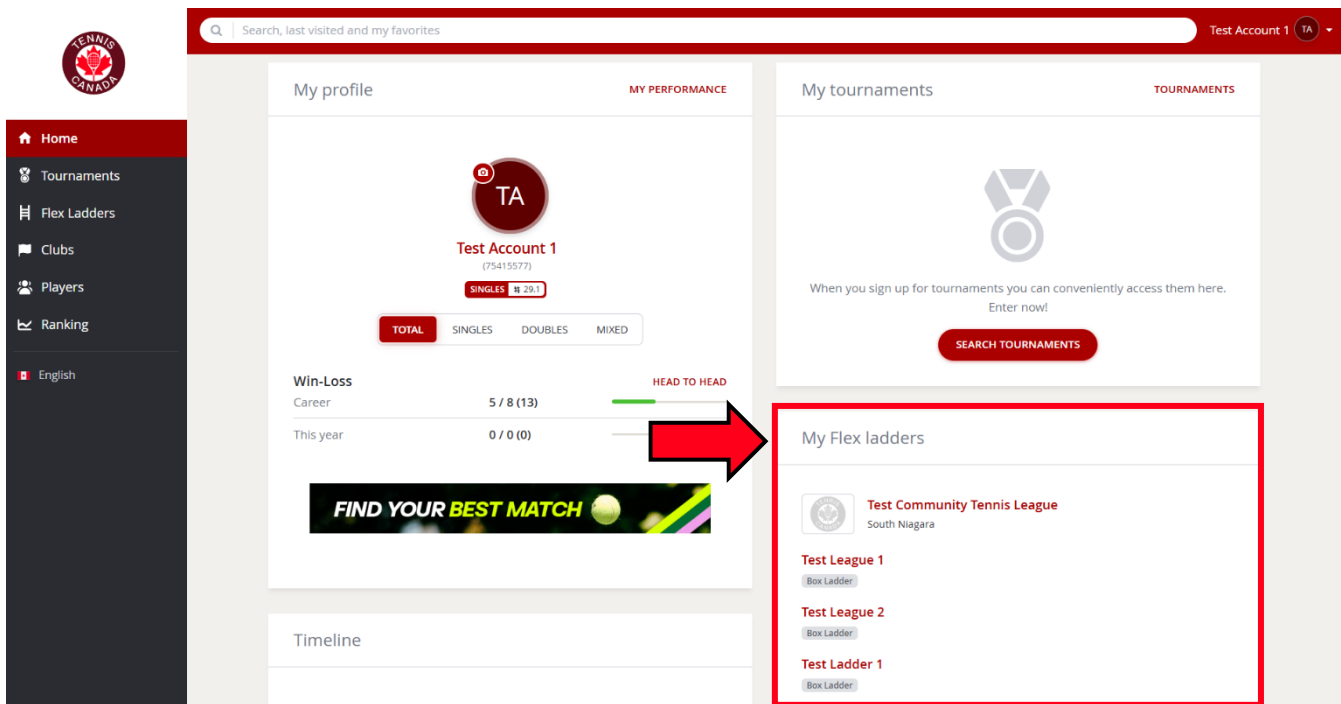
CANCEL **SAVE**

VIEWING NOTES ON A PLAYER PROFILE

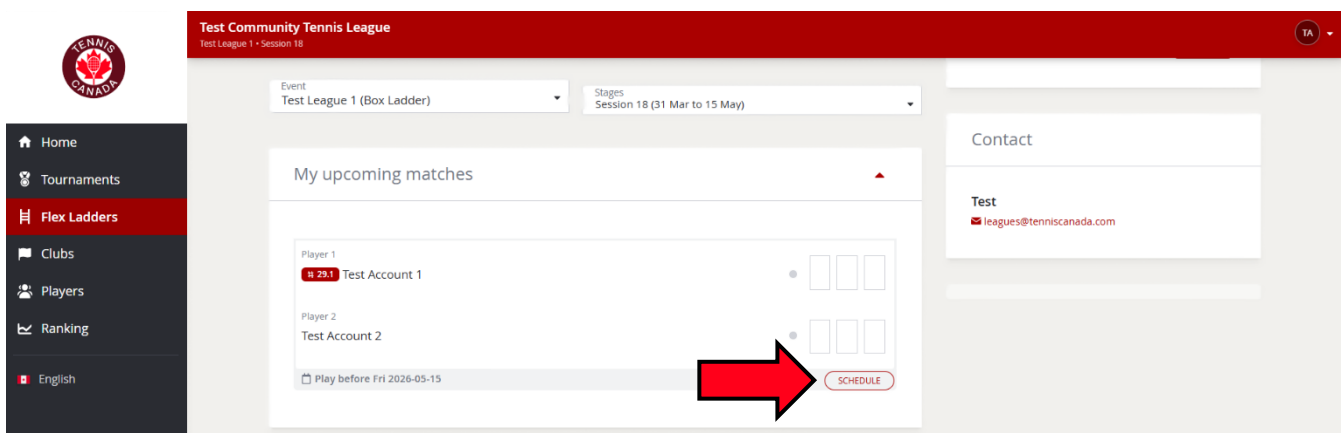
1. Visit <https://tc.tournamentsoftware.com/> on your mobile phone or computer. Click “Log In/Sign Up” at the top right of the page and enter your account information to log in.

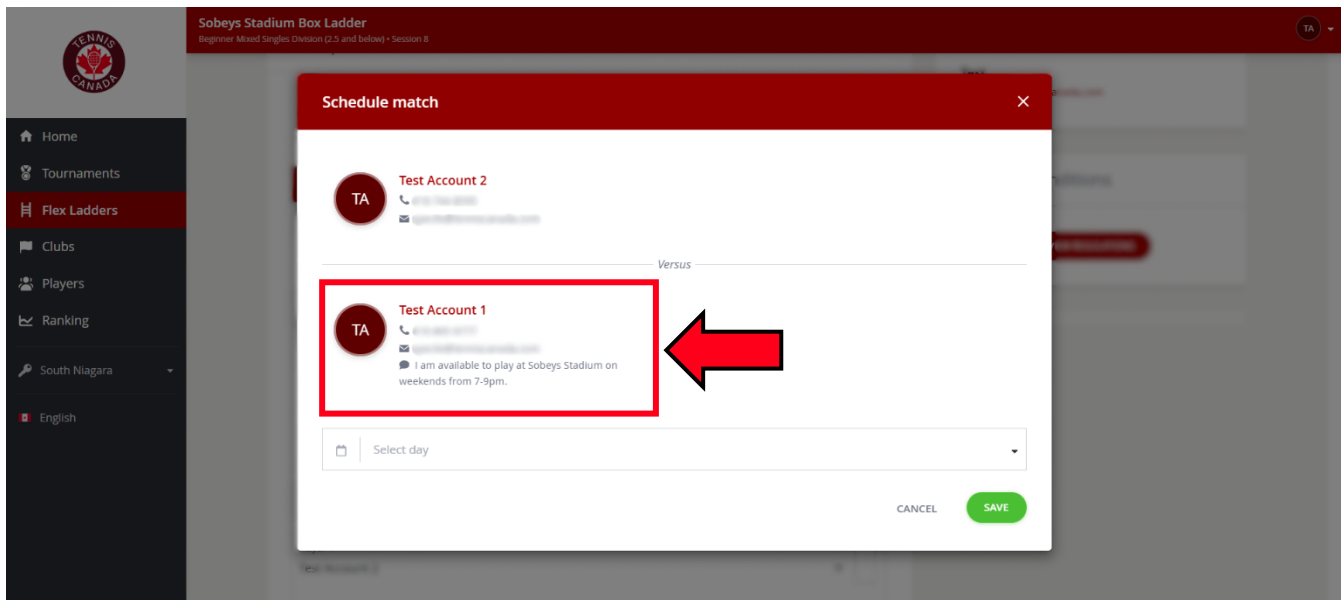


2. On your home page, scroll down to the “My Flex Ladders” section and click on the relevant league/ladder.

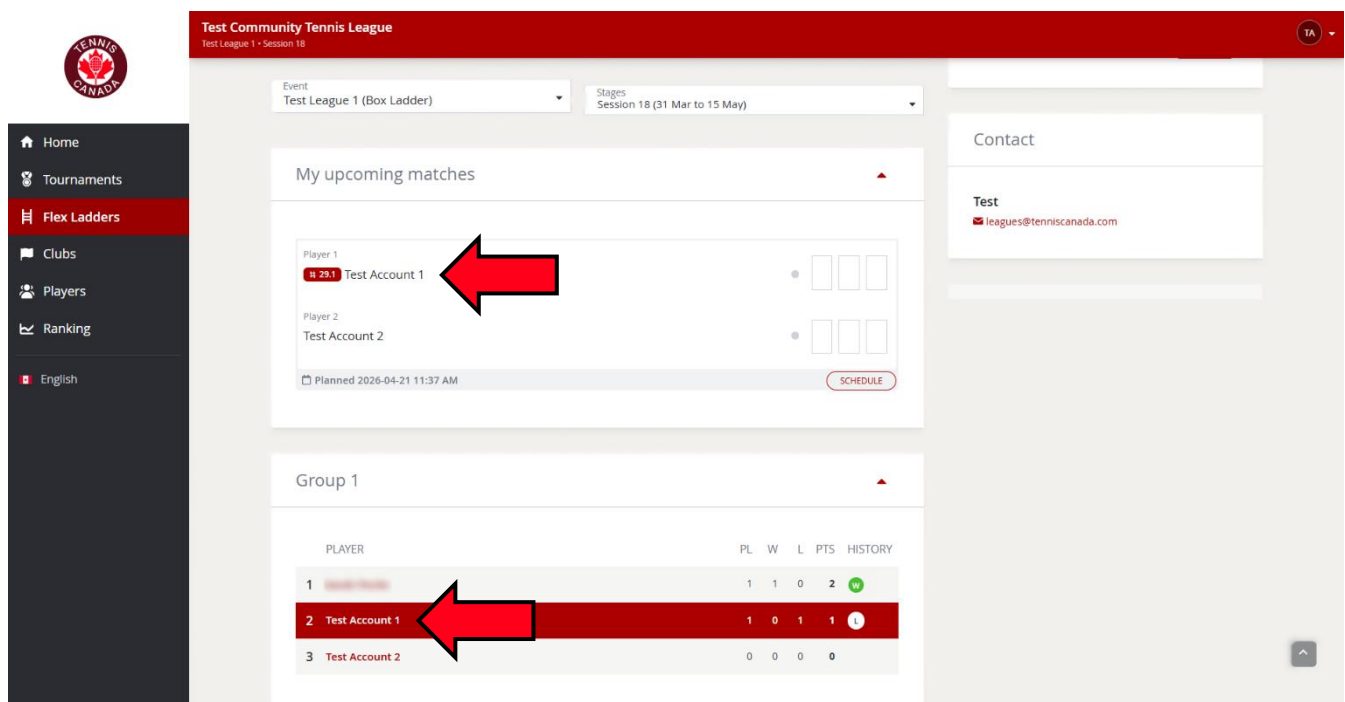


3. On the league/ladder page, scroll down to locate the match between yourself and the opponent whose notes you would like to view. Click on the “Schedule” button to open a pop-up window displaying your opponent’s contact information and any notes they may have added regarding their availability or match scheduling preferences.





- Alternatively, on the league/ladder page, scroll down and locate the player whose profile you would like to view. Click on the player's name either under the "My Upcoming Matches" section or within the "Group" section.



- On the player's profile, hover over the speech bubble icon to view the player's notes.

