Entering Notes on Profile

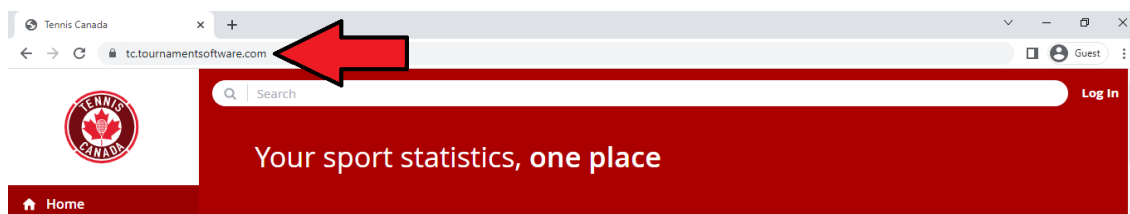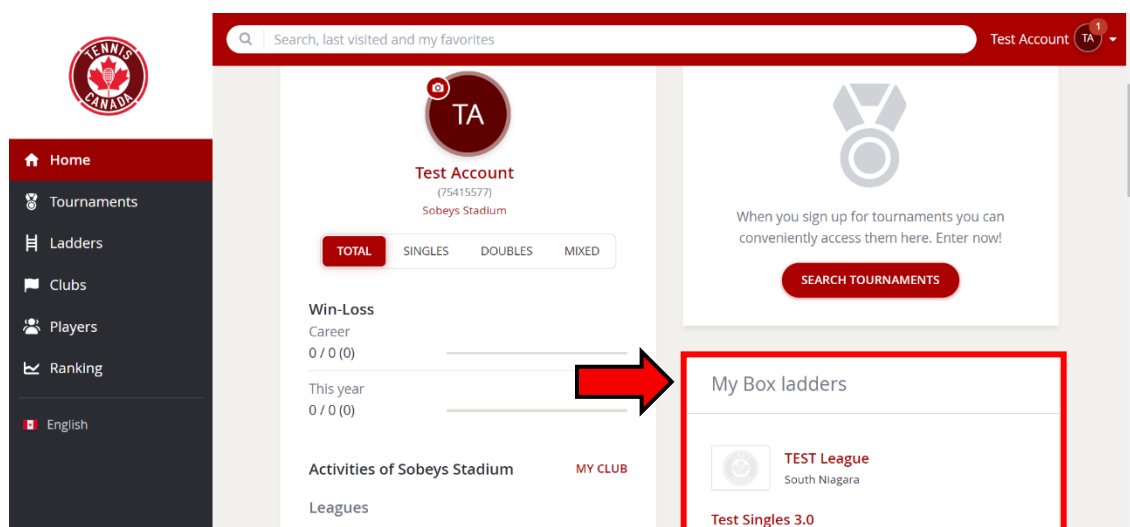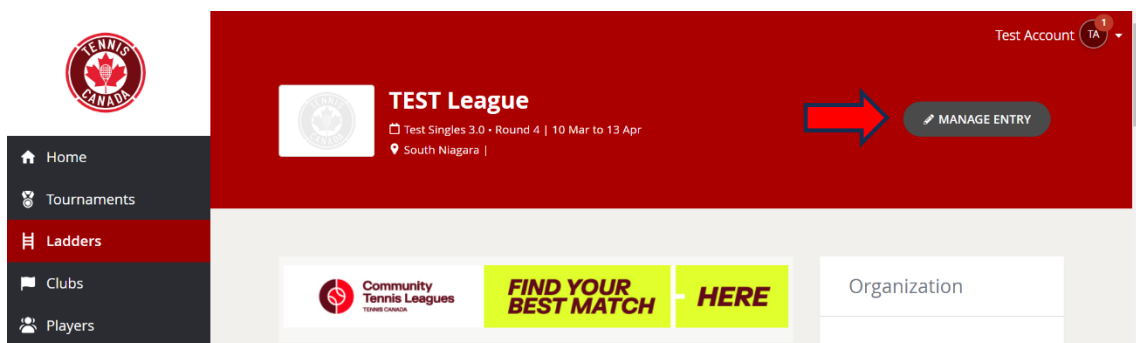1. Visit https://tc.tournamentsoftware.com/ on your phone or computer.

2. Log In by clicking the button at the top right of the page and entering your account information.
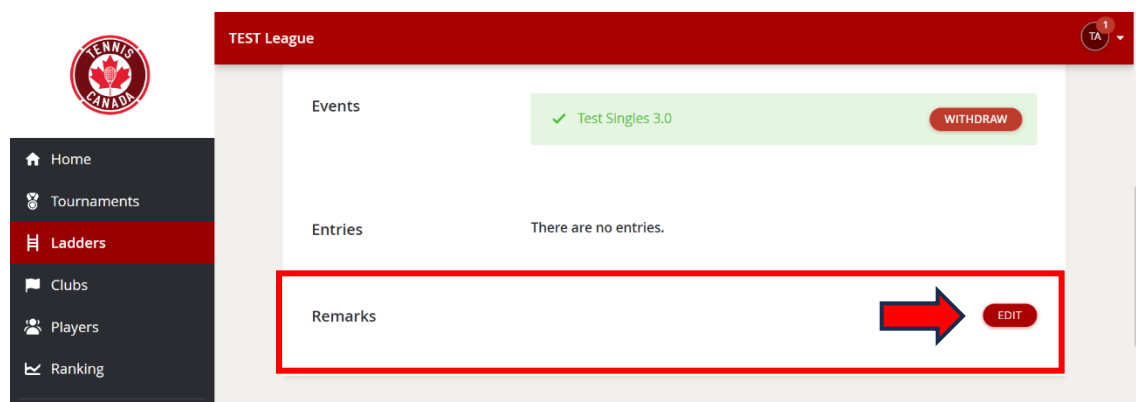   o If you are having any issues accessing your account, please email us at leagues@tenniscanada.com.

3. Scroll down on your profile page and click on your league from the "My Box ladders" section.
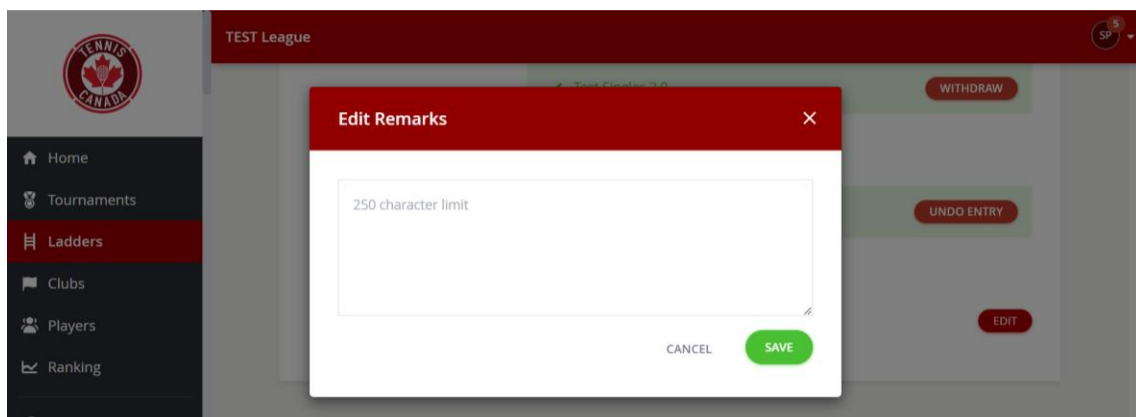
4. Click on "Manage Entry" at the top-right corner of the league page.

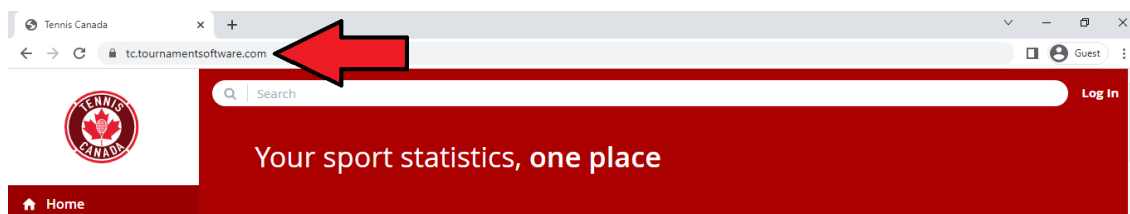5. Scroll down to the "Remarks" section and click on "Edit".

6. Enter your preferences for scheduling matches here (dates, times, locations you are available to play). Click "Save". This can be adjusted at any time.
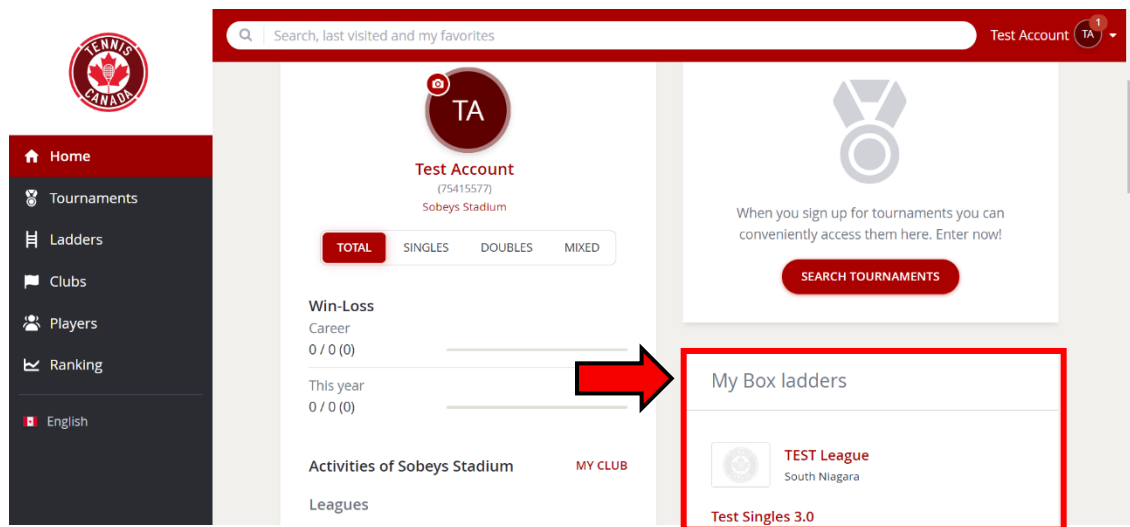
Viewing Player Notes

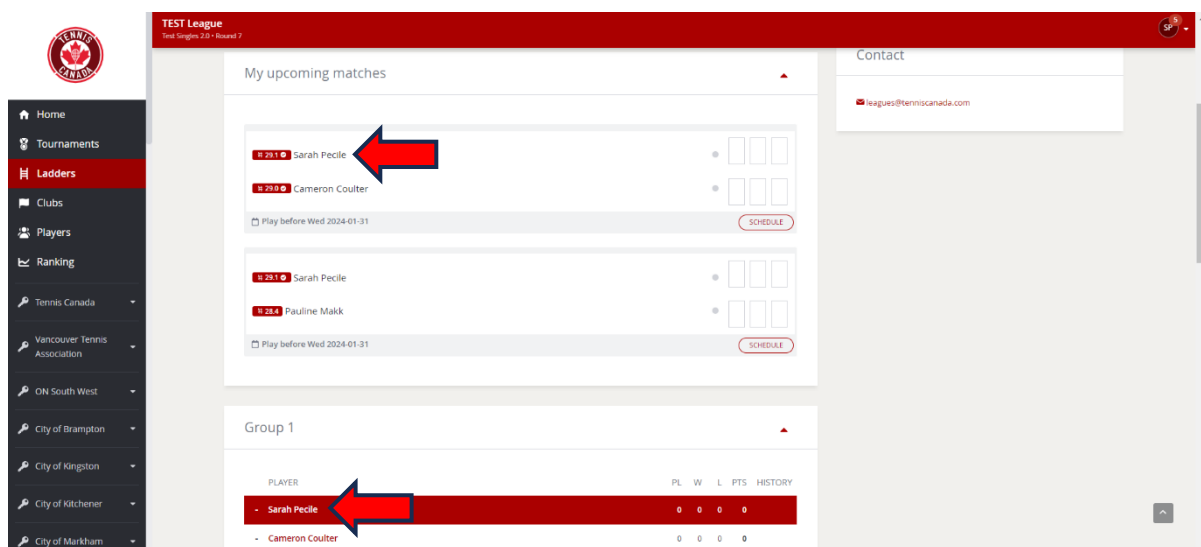1. Visit https://tc.tournamentsoftware.com/ on your phone or computer.

2. Log In by clicking the button at the top right of the page and entering your account information.
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3. Scroll down on your profile page and click on your league in the "My Box ladders" section.

4. Scroll down on the league page and locate the player that you would like to view the profile of. Click on the player's name (either under the "My upcoming matches" section or under the "Group" section).

5. On the player's profile, hover over the speech bubble icon to view the player's notes.

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